

**Unapproved Minutes**

**SDAWWA Executive Board Meeting**

**July 25, 2023**

**Held via Webex Meet**

**Members Present:** Kevin Newman, Casey Skillingstad, Austin Hoellein, Ben Haecherl, Joe Honner, Kyla Diaz, Lori Seten, Rachel Kloos, Brian Hoellein

**Members Absent**: Matt Erickson

**Others Present:** Rob Kittay-Section Manager and Kyle Goodmanson

**Call to Order:** Haecherl called the meeting to order at 12:01 pm. A quorum was present.

**Approval of Agenda:** Kittay noted that the agenda had been sent to Jaime Haueter to be placed on the web site as well as the minutes from the last meeting. Newman moved toapprove the agenda. Diaz seconded. Motion passed.

**Minutes:** The minutes from the last meeting had been previously distributed to the Board and placed on web site. Austin Hoellein moved to approve the minutes. Kloos seconded. Motion passed.

**Reports:**

**Treasurer’s Report**: Lori Seten submitted the Treasurer’s Report. As of July 25, 2023, the Profit/Loss shows $7678.71 income over expenses. Net worth is $145,037.91 as of June 30, 2023.

**Certificates of Deposit:**

Black Hills FCU – 24 month - $27,214.56 – 2.26% - matures on 11/4/24,

Black Hills FCU – 24 month - $51,204.49 – 4.0% - matures on 5/13/24.

 **Highlights from May-July, 2023:**

 Received Water Seminar share-$2881.17 on May 30

**Section Manager:** Kittay reported as follows-

* Has been monitoring the email site regularly.
* Does now have permanent AWWA credit card
* Working on Conference and AWWA awards
* Will work with Seten on check book transition
* If anyone has anything that they want him to do, please ask.

**Director’s Report:** Honner gave report-Working with AWWA rep for arrangements for conference. Not much to report.

**SDWWA Liaison Report:**  No report.

**Chair Report:** Haecherl reported as follows-

1. Attending monthly meetings with AWWA National rep (Brian, Ben, Matt, Rob, Maggie).

2. Working on some awards.

Newman moved to accept the previous reports. Kloos seconded. Motion passed.

**Council and Committee Business:**

**Administrative and Policy Council:** Skillingstad reported as follows-

·Membership

o Current membership summary

 Current member count 186 (net -7 member in 2023)

 3 new members in 2023

· Section Bylaws

o Sent an edited version to Maggie for her review, see attached.

o Steps to getting the bylaws changed:

 Need the board to vote to approve and send to nationals.

 Nationals reviews and votes on bylaws.

 Section must notify members of proposed bylaws changes 30 days prior to

voting.

 Section votes on proposed changes at the annual business meeting.

· Annual Conference Awards

o Nominees have been submitted and awardees selected.

 Awards ordered through nationals, and some being ordered locally.

 Still waiting for nationals to send the list of silver and golden drop award

winners.

o Working to prepare the script for the award winners during the banquet.

· Scholarship Award

o Has the application been sent out? Have we received any applicants?

 Application deadline was July 1st

 Recipients should be notified by August 15th

Kittay asked about the procedure when a limited number of award nominations is received.

**Technical & Education Council:** Kloos reported as follows-

1. T&E Committee Recent activities
	1. Monthly Committee meetings
	2. Strategic Planning
2. T&E Action Items for 2023
	1. Water Seminar
		1. Completed on March 29-30, 2023
		2. Yankton, SD
		3. Attendance was fantastic.
			1. 75 signed up originally + 15 added when date changed.
			2. Additional 30 signed up at door.
			3. 26 operators within 60 miles of Yankton. Location was key – great feedback.
	2. EPA/RCAP Training for 2023 - Scheduled
		1. Requested (2) with Stipend. Info sent to Haueter to place on web site.
		2. Kevin Coldsmith needs the chlorine test kits
		3. Email to be sent to water systems
3. Training Calendar

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| --- | --- | --- | --- |
| DATE | Conference | Virtual/In-person | Notes |
| August 22, 2023 | EPA/RCAP 1-day  | East River – SF Water Purification Plant | 1 Signed up |
| September/October 2023 | EPA/RCAP 1-day | West River – GFP- West Campus | 0 Signed up |
| September 13-15 | Annual Fall Conference | Spearfish, SD | 4 hours of training |

**Public Affairs:** Austin Hoellein reported as follows-

The Public Affairs Committee consists of Bill Sarringar, Andrea Greise and Gavin Graverson. The main project for this committee is the PAC Raffle and to sell mulligans at the golf tournament held during the fall conference. With the upcoming fall conference in September, activity for the Committee will be increasing in August. The dollars generated from these two projects support Water for People and Water Equation. There has not been any activity since our last meeting in April.

**Water Industry Council:** Newman reported-Needs to submit S2S article. The Legislative Update Luncheon in Pierre with Mark Mayer-DANR has not been scheduled yet.

**YP Committee:** Diaz reported as follows-

1) YP Council recent activities:

a. YP Council meeting June 15th

b. Trivia social event July 24th

 2) Upcoming Events

a. Serving at St. Francis House in Sioux Falls on August 8th

b. Bean bag tournament and social at the Annual Conference

 i. Looking for any additional cornhole boards

**Other Business:**

 **2023-24 Officers-**Brain Hoellein reported-

|  |  |  |  |
| --- | --- | --- | --- |
| Position | 2022-2023 | 2023-2024  | Candidates |
| Chair | Ben Haecherl | Matt Erickson |   |
| Chair - Elect | Matt Erickson | Kevin Newman |   |
| Past - Chair | Brian Hoellein | Ben Haecherl |   |
| Secretary/Treasurer | Lori Seten | Sam Cotter |   |
| Public Affairs Council Chair | Austin Hoellein | Austin Hoellein |   |
| Technical & Education Council Chair | Rachel Kloos | Rachel Kloos | Need to Identify a Co-Chair |
|  Water Utility Council Chair | Kevin Newman | Kyle Goodmanson |   |
| Administrative & Policy Council Chair | Casey Skillingstad | Casey Skillingstad |   |
| Young Professionals Chair | Kyla Diaz | Kyla Diaz |   |
| Director | Joe Honner | Brian Hoellein |   |

Also trying to reenergize the SDSU chapter.

**Policy on Stipend for ACE Attendance:** Policy is somewhat outdated as it was last updated in 2010. The method to change was discussed-policy vs by-laws. Haecherl will work on changes for next meeting.

**Bylaws Update:** They need to be reviewed every five years. Need to reconcile Association by-laws vs Section by-laws.

**SDWWA Conference:** SD AWWA Booth-Need volunteers to man table for Thursday morning. May need to update the display.

Water Taste Test Gift Cards-Probably need to raise the prizes. Kittay suggested $100/$50 for first and second place. Brian Hoellein suggested $75 for second. Haecherl suggested $150/$75. Kittay will purchase. Kittay has developed an email to advertise the test.

**SDAWWA Library:** No library requests have been made lately. Some alternatives were discussed. Kittay will bring library to conference.

**Strategic Plan Action Items:** Haecherl discussed what has been done and asked the group to continue working on action items from the plan.

 **2023 Conferences/Seminars:**

 Annual SDWWA Conference: Sept 13-15, Spearfish

 WEA/SDWWA/AWWA joint meeting at 4:30 pm-Prime topic could be S2S

 T&E Group needs to determine a time to meet

 Kittay to but door prizes

 **2023 AWWA Board Meetings:**

 September 12 6:00 pm MT Spearfish Holiday Inn (SDWWA Annual Conference)

 December 2023 to be held via Zoom, etc.

**Adjourn:** Skillingstad moved to adjourn. Kloos seconded. Motion passed. Meeting adjourned at 1:20 pm.

Minutes Submitted by Rob Kittay-July 26, 2023